



## **Billings Job Service Employers' Committee**

### **Meeting Minutes**

April 15, 2005

LOCATION: At Sage Technical

#### **Employers Attending – Office & Committees**

Diane Ruff – Treasurer  
Patty Nordlund – MSEC Regional Rep.  
Shelly Popp- Spring Seminar Chair, By-Laws  
Lisa Reynolds  
Carmella Campanian  
Tami Yelvington -Jobs Jamboree  
Tammy Friedrich- PR  
Bonnie Burks  
Tasha Mills  
Sara Fox - Scholarship  
Jan Begger

Associated Employers of Montana  
Big Sky EDA  
FutureSync International  
Sage Technical Services  
Sage Technical Services  
Herberger's Department Stores  
Coca-Cola  
ConocoPhillips Refinery  
Adecco  
HRDC  
Hanser's Automotive

#### **Job Service Staff Attending**

Ginger Shepherd – Asst. Manager  
Dan Hutchinson - JSEC Coordinator  
Tim Wilmot– Job Seeker Services  
John Rife- Business Services

#### **Excused:**

LynnDee Schmidt – Chair, Scholarship, By-Laws  
Jo Lamey – Vice Chair, Scholarship, By-Laws  
Diane Harkins-Past Chair  
Marcy Buster- By-Laws  
Margene Bernhart  
Kathy Jo Opprud - Fall Forum Chair, By-Laws  
Toby Schmidt  
Gen Garibay  
Tess Hatfield  
Jared Gabel  
Heather Pederson  
Steve Wilson  
Vonda Butler  
Terry Naccarato  
Rebecca Rhoads  
Carolyn Wood- PR  
Jay Strever  
Dennis Moore

Yellowstone County  
Manpower  
PPL Montana  
DESI/Job Corps  
MSU-Billings Career Services  
Hoiness LaBar Insurance  
Past Scholarship Winner  
Past Scholarship Winner  
Scholarship Winner  
Scholarship Winner  
First Interstate Bank  
Career Center  
NAPA Genuine Parts  
ConocoPhillips Refinery  
Deaconess Billings Clinic  
Bresnan Communications  
Billings Gazette  
Parents Let's Unite for Kids (PLUK)

### **Introductions:**

Introductions were made around the table. Dan Hutchinson facilitated the meeting with both chair and vice chair excused.

### **Minutes from last meeting:**

Accepted as presented.

### **Treasurer's Report:**

Diane Ruff provided a detailed report indicating a balance of \$4428.49. The report indicated the expenses for jobs Jamboree have been paid. There is still approximately \$800 due from Jobs Jamboree employers.

### **Thank You:**

John Rife for taking notes.

### **Managers Report:**

Ginger Shepherd provided the managers report. She expressed a sincere thank you to JSEC for a Great Jobs Jamboree. Ginger also stated that she is looking forward to the Montana State Employers Committee meeting in Glasgow in May. Ginger also introduced the Job Service Staff Present.

### **Jobs Jamboree Wrap-Up:**

108 employers and nearly 1400 job seekers attended the 14<sup>th</sup> annual Jobs Jamboree. This was up from 96 employers and about 800 to 1000 job seekers last year. The satisfaction level among employers was high. A significant number of employers would like to see the event hours extended into the early evening hours. Dan will tally the survey results and create and distribute a report. Several other ideas mentioned were:

Screen applicants at the door and deny entrance to those that are not appropriately dressed.

Recommend to employers that they keep goodies off the tables and only give them to interested candidates.

Emphasize the importance of appropriate dress to high school counselors, teachers, and classes during presentations.

Survey employers a month after the event to get an indication of actual success.

Send out a report to the employers showing the number in attendance and number hired etc.

Send these results to the Gazette as a press release.

### **Planning the April Seminar:**

The Wendy Samson seminar on "Unleashing Accountability" will be April 26, 2005 at the Hampton Inn. Over 30 employers have signed up so far.

### **Sophomore Class Presentations:**

Sophomore Class Presentations are completed at Central, Senior, and West High Schools. Tammy Friedrich just completed Senior High yesterday. Laurel High School is scheduled for April 19<sup>th</sup>.

Volunteers are needed to fill the last few classes at Laurel High School.

**Bylaws Review:**

Bylaws Committee met at George Henry's on March 1, 2005 to review the bylaws and make recommendations for changes. Committee Members are: Kathy Jo, Lynn Dee, Jo, Marci, and Shelly. The Billings JSEC was asked to read and review the suggested changes and make any comments to a committee member before the April meeting. There were a few minor changes made. The Billings JSEC will vote on the new By-Laws at the May Meeting.

**State MSEC Conference:**

MSEC Convention will be held May 23-25 in Glasgow. Billings Job Service is sending one member this year, and Patty Nordlund will be funded by MSEC since she is the regional representative. Billings JSEC can fund two additional members. LynnDee and Kathy Jo will be attending. Tom Frisby, Ginger Shepherd, and Dan Hutchinson will also be attending.

**Scholarship Committee:**

Jo and LynnDee will write MSEC Scholarship nominations for the two scholarship winners. MSEC will award a \$500.00 scholarship to one of the local JSEC Scholarship winners.

Sage Technical also has a scholarship available to a student that would like to obtain a CDL for summer employment or to accent a career choice such as diesel mechanics or heavy equipment operator. There was one candidate interviewed that expressed interest, Dan will forward his information to Carmella.

**Youth Job Fair**

Sara announced that the Youth Job Fair is set for April 21<sup>st</sup> from 1-6pm, with the location to be at the MSUB-COT. Employers can contact Marcy for more information at 259-2322.

**Sage Technical Presentation:**

Carmella introduced Sage Technical to the Billings JSEC. She provided a brief history from the founding in 1989 to currently having 30 campuses in 21 states. Sage provides a 4-week CDL course. She indicated that there is a high demand for truck drivers with average earnings of \$40,000 per year. Sage also helps place graduates and former graduates. JSEC members toured the facilities.

**Next Meeting:**

The next meeting will be May 20, 2005, 7:30 AM at the Billings Job Service Workforce Center.